
Resident/Family Care Conference Worksheet

My Name: _____

Resident's Name (if different): _____

Facility: _____

Part I: Before The Care Conference—Preparation Notes

Next Care Conference Scheduled for:

Date: _____ Time: _____ Location: _____

Information and Questions I Want to Discuss:

✓ Resident's Personal History: _____

✓ Resident's Medical/Health Status: _____

✓ Resident's Social/Emotional Status: _____

✓ Questions about Resident's Care Plan: _____

✓ Possible Concerns/Complaint Issues: _____

✓ Opportunities for Family Support and Involvement: _____

Part II: At the Care Conference—Participation Notes

Date Held: _____

Location: _____

Who Was There: _____

What We Discussed:

✓ Resident's Personal History: _____

✓ Resident's Medical/Health Status: _____

✓ Resident's Social/Emotional Status: _____

✓ Resident's Care Plan: _____

✓ Possible Concerns/Complaint Issues: _____

✓ Family Support and Involvement Issues: _____

Next Care Conference Scheduled for:

Date: _____ Time: _____ Location: _____